School Accountability Committee
Responsibilities Inventory

Directions: Go through the list of SAC responsibilities. Are they being accomplished in the school? If so, does the SAC take the lead or is another group working on them? How can the SAC partner with other stakeholder groups?

Responsibilities	Yes	No	When/With Whom
Making recommendations to the principal on the school priorities for spending school moneys, including federal funds, where applicable			
Making recommendations to the principal of the school and the superintendent concerning preparation of a school Performance or Improvement plan, if either type of plan is required			
Publicizing and holding a SAC meeting to discuss strategies to include in a school Priority Improvement or Turnaround plan, if either type of plan is required, and using this input to make recommendations to the local school board concerning preparation of the school Priority Improvement or Turnaround plan prior to the plan being written			
Publicizing the district's public hearing to review a written school Priority Improvement or Turnaround plan			
Meeting at least quarterly to discuss whether school leadership, personnel, and infrastructure are advancing or impeding implementation of the school's Performance, Improvement, Priority Improvement, or Turnaround plan, whichever is applicable, and other progress pertinent to the school's accreditation contract			
Providing input and recommendations to the DAC and district administration, on an advisory basis, concerning principal development plans and principal evaluations. (Note that this should not in any way interfere with a district's compliance with the statutory requirements of the Teacher Employment, Compensation and Dismissal Act.)			
Publicizing opportunities to serve and soliciting parents to serve on the SAC			
Assisting the district in implementing at the school level the district's parent engagement policy			
Assisting school personnel to increase parents' engagement with teachers, including parents' engagement in creating students' READ plans, Individual Career and Academic Plans, and plans to address habitual truancy			