

# Colorado Multi-Tiered System of Supports

## Office of Learning Supports

### Colorado Multi-Tiered System of Supports (COMTSS) Leadership Team Budget Factsheet

#### Contact Evan Davis for:

- Budget template issues
- Grant Award Letters (GAL)
- Reimbursement requests
- Formsite access and questions

**Budget template reminder: Try to keep the template in the Excel format sent to you and do not convert it to a Google sheet (this conversion can cause the formulas to work incorrectly).**

**Reimbursement request reminder: Formsite must be used when requesting award reimbursements. Evan can give you access and answer any questions about this process.**

#### Contact your COMTSS Specialist for:

- Budget approval
- Allowable spend down questions
- Spend down balance
- Guidance on spend down

#### Contact Information

##### Budget Manager:

- ❖ Evan Davis
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##### COMTSS Specialists:

- ❖ Evan Daldegan
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