Meeting Logistics & Desired Outcomes

Meeting: ESSA Committee of Practitioners

Date & Time: Sept. 20, 2018

10:00 – 3:00

Location: Colorado Children’s Campaign

[Eventbrite Webinar Link](https://www.eventbrite.com/e/essa-committee-of-practitioners-virtual-meeting-september-20th-2018-tickets-48855752872)

Meeting Leads: Clint Allison, Brad Bylsma

Objectives: To allow the Colorado Department of Education the opportunity to provide updates to and elicit recommendations from the Colorado Committee of Practitioners regarding relevant and timely issues related to CDE’s responsibilities under the Elementary and Secondary Education Act, including:

Agenda Items and Next Steps

**10:00 – 10:30 Committee Business**

*Chair: Clint Allison, Co-chair: (tbd), CDE Lead: Brad Bylsma*

| Topic | Preparation and Process | Expected Outcome | Summary |
| --- | --- | --- | --- |
| Approval of minutes | Prep: Review minutes from the last 2018 spring meeting. | Decision  Update  Feedback | 1. August 23, 2018 Minutes were approved.  2. Motion to amend the bylaws to bring committee members on throughout the year as necessary. |
|  | * Review minutes from previous meetings   Still need a paraprofessional, exceptional student issues, south/east, and west/central   * Need to vote to adjust the bylaws until those positions are filled. * Proposal: Term years * Brad: please verify your term year and submit on the draft. * Arlene and Mitzi on 4th year (annual) * Amend bylaws to bring committee members on throughout the year as necessary. |  |  |
| CoP Membership | Prep: Summarize results from the August 23 Virtual meeting regarding new membership | As a result of the August 23 meeting our new members are:  Michelle Barkemeyer  Paul Freeman  Chaille Hymes | Heathre Palige  Moses Rigidor  Tammy Stewart |
|  | * Introduce new members. |  |  |
| Appointment of 2018-2019 Co-lead | Note: During the August 23 Virtual meeting, Laura Gorman was nominated to fill this post by John McKay and the nomination was seconded by Amy Beruan. | Committee members will vote on who will serve as the Co-chair for 2018-2019. Co-chairs fill the chair role the subsequent year.  Laura Gorman voted in as co-chair. | Still need representation via a paraprofessional, and representation from SE, West Central. |

**10:30 – 11:30 Technical Assistance**

*Presenters: Nazie Mohajeri-Nelson, DeLilah Collins*

| Topic | Preparation and Process | Expected Outcome | Summary |
| --- | --- | --- | --- |
| ESEA Office Update | **Prep:**  Consider what has worked well regarding ESEA administration and what you’d like to be carried forward as well as suggestions for improvement. Consider suggestions you have for improving ESEA administration. | CoP Members will leave with an understanding of the ESEA Office’s approach to the work and 18-19 priorities.  Feedback will be gathered regarding what has worked well regarding ESEA administration to determine what should be carried forward and suggestions for improvement.  Presentation of the reorganization of the ESEA Programs Office.  **CoP Input:**  1. Contact: Helpful to know which CDE representative to contact; Supports Coordinators  2. Connections with CDE are crucial to success and | Order of support: regional field manager and then CDE representative.  CDE will work to ensure that information is consistent and correct.  3. Rural support: Brad will be coordinating this endeavor to support the unique challenges of rural districts.  4. Outreach goal: Timely communication to district leaders on requirement changes.  5. EASI will be connecting the UIP, Pathways plan, and Cons App.  6. Next Steps: Brad will support rural districts, district leaders will revise their contact list (1. Superintendent, District accountability contact, Title I contact), and districts will be made aware of supports coordinators. |
|  | Introduce our vision for the combined office, our approach to the work, our 18-19 priorities, and then have a listening session to hear from CoP what has worked well in the past in CDE’s ESEA administration and what they would like to see carried forward. |  |  |

**11:30 – 12:15 Monitoring**

*Presenters: DeLilah Collins, Joey Willett*

| Topic | Preparation and Process | Expected Outcome | Summary |
| --- | --- | --- | --- |
| ESEA Monitoring | Prep: Review revised Protocols and Process document. | CoP will provide feedback on the revised monitoring process and timeline. | **Presenters:**  1. Protocol and Process Document serves as a condensed manual.  2. Packet will include indicators for universal, targeted, and intensive (CDE determines which should be applied to each situation).  3-5 reviews a year (Identified schools will not be identified again during that cycle)  3. The monitoring process aims to provide comprehensive information based on the individual schools’ strengths.  **CoP Input**:  1. Districts need access to the document; the term “intensive” needs to be changed; the document is too lengthy.  2. Protocol document process from 2017-revised based on feedback from the field; decision to move forward with the process.  3. Revision Committee  4. **Questions in advance help with preparedness for monitoring meetings.**  NEXT STEPS: CDE will provide links to specific information for accessibility. |

**12:15 – 12:45 Break for Lunch**

**12:45 – 1:15 CDE ESEA Website:**

*Presenters: Joey Willett, Michelle Prael*

| Topic | Preparation and Process | Expected Outcome | Summary |
| --- | --- | --- | --- |
| ESEA Website Organization and usability | Prep: No prep needed for this item | CoP will provide feedback regarding the ESEA website usability and organization  This is a survey through survey monkey (5 questions) | This item can be saved for next time. |

**1:15 – 2:15 ESSA Identification of Schools and Topics for Future Conversations (Documents have already been sent out)**

*Presenters: Nazie Mohajeri-Nelson, Jeremy Meredith*

| Topic | Preparation and Process | Expected Outcome | Summary |
| --- | --- | --- | --- |
| CDE Equity Plan | Prep: No prep needed for this item | CoP will become familiar with the inequities in access to effective, in field, experienced educators across the state and will have an opportunity to provide input regarding the definition of gaps, prioritization of focus areas and the plan that CDE will develop to address these gaps. | Replace with ESSA identification of schools and topics for future conversations. **Save Equity for next time.** |

**2:15 – 3:00 Consolidated Application**

*Presenters: DeLilah Collins*

| Topic | Preparation and Process | Expected Outcome | Summary |
| --- | --- | --- | --- |
|  | **Prep:** Consider what has worked well regarding the Consolidated Application platform and what you’d like to be carried forward as well as suggestions for improvement. | CoP will have the opportunity to provide input regarding what worked and what didn’t work with the **functionality** of the Consolidated Application Platform.  1. **CoP Input**: Please send updates to districts in advance in a timely manner.  Issues or changes should be communicated. | 2. Being asked to provide more info on an application that was fine the year before.  **Next Steps:** Title II question and required response will be reworded for clarity. |
|  | **Prep:** Consider what has worked well regarding the Consolidated Application support and what you’d like to be carried forward as well as suggestions for improvement. | CoP will have the opportunity to provide input regarding what worked and what didn’t work with **CDE Support** for Consolidated Application  1. **CoP Input**: inconsistent information; revisions were too demanding and given at short notice. Maybe an explanation of why revisions were made? | 2. There will be fewer changes during the 3 year plan.  **Next Steps**: CDE will work on the BOCES application. |