**Facility Schools Board**

**Minutes of Meeting**

**September 12, 2024**

**In-Person at Shiloh House Family**

**In attendance:**

Board Members Present In-Person: Steven Ramirez, Mylynda Herrick, Rebecca Carpenter (virtual), Carolena Steen, Doug Hainley, Sonjia Hunt, Betsy Peffer (virtual)

Staff Present: Judy Stirman, Wendy Dunaway, Darren Serrato, Robin Singer, Ann Symalla, Lori Kochevar, Annie Haskins, Allie Miller, Tara Butler, \*Virginia Winter(G) - contracted staff. \*Jenna Zerylnick - AG’s office

Audience: Barb Taylor, Quixie Smith.

**Meeting Commencement:**

Co-Chair Steven Ramirez called the meeting to order.

**Approval of Minutes for August 8, 2024:**

Co-Chair Steven Ramirez entertains a motion to accept the August 8th Board minutes.

Board member Sonjia Hunt makes a motion to approve the minutes, and Board member Doug Hainley seconds. The Board unanimously approves minutes.

**Approval of Agenda:**

Co-Chair Steven Ramirez entertains a motion to accept the agenda with an additional topic added, Specialized Day Schools safety criteria to the 12:50pm Board Dialogue section.

A motion was made by Board member Mylynda Herrick seconded by Board member Sonjia Hunt to approve the September 12, 2024, agenda; The Facility Schools Board unanimously approved the agenda.

**Opportunity for the Public to Address the Board:**

Members of the public who wish to address the board must sign up prior to the meeting. Presentations are limited to 3 minutes. Maximum of 10 people.

* Barb Taylor reiterated Spectra's interest in being a site for a future Board meeting. The Board will look at confirming a month/date by this October's meeting.

**Board Seat Vacancy/School District Representative:**

* Board member Betsy Peffer is stepping down as a Board member.
* Board vacancy will be posted.
* The State Board will be notified of vacancy.

**Verify that a list of approved facility schools is publicly accessible/available (August / September):**

* Reviews directory on the CDE website.
* List will be maintained by facility school staff.

**Approve list of independent national accreditation organizations that accredit eligible facility schools as required by § 22-2-406(4)(a)(IV)(A):**

* Reviewed list of entities that provide school accreditation.
* Co-Chair Steven Ramirez entertains a motion to approve the list of accreditation entities reviewed by the Board. Board member Doug Hainley calls for a motion to approve the accreditation entities as listed, seconded by Board member Sonjia Hunt. Board unanimously approves the list of accreditation entities.

**Request for approval to change facility school name from Hilltop Youth Services to Balanced Rock Community School:**

* Board member Sonjia Hunt requests to change the facility school name from Hilltop Youth Services to Balanced Rock Community School.
* Co-Chair Steven Ramirez entertains a motion to approve the proposed name change for Balanced Rock Community School. Board member Doug Hainley makes a motion to approve the name change from Hilltop Youth Services to Balanced Rock Community School, seconded by board member Mylynda Herrick.

**Discussion of Updates to Board Operating Procedures:**Jenna led the "Discussion..." (1st bullet point)Jenna reviewed with the Board all the places where updates had previously been considered and a few procedural updates that she and Judy S. had discussed. The Board was invited to ask questions.

* Reviews updated operating procedures.
* Board members will notify three months before their term is up if they choose to retain their seat.
* Reviewed public comment procedures.

**Updates regarding FS work group report draft**

**Senate Bill 23-219 Update/Technical Assistance Center**

**(TAC)Update:**

* Currently no checks for ADA compliance for Specialized Day Schools.
* Third party evaluation measures being drafted..
* Finalizing the tuition cost annual financial report.
* CAFCA piloting shared purchasing.
* Annual draft JBC report from the work group is under CDE review.

**Board Work - Aligning work with the strategic plan:**

Board stewardship for documents- the link to the shared drive will be sent to the board. Reviewed and updated yearly schedule of events documented with the board. Reviewed and updated the work plan with the board.

[*Revision of operating procedures agenda item during October meeting.*](https://docs.google.com/document/d/16I-3trFfSgM_MZ7PHYMJ8t-BVpSF3HHkwZ0SY0NZrGw/edit?usp=sharing)

Prep for Kaleidoscope- Board will present at the conference. Time slots for Thursday are available for the board to present at the conference.Steven and Carolena volunteer to present at kaleidoscope.

Discuss FSB page for newsletter deadlines/expectations. Deadline for production for the newsletter will be a week after the monthly board meeting. Carolina Suggests we should spotlight teachers in our newsletter board section. Standing agenda items will need to be added regarding the FS newsletter. Highlight Balance Rock Community School, Sonjia will send Darren a blurb for the newsletter. Steven suggested we could feature our directors in the newsletter. Carolena suggested some sort of stress management in the newsletter. G suggests the Board add meeting dates for future meetings.

**End of Year Monitoring Summary:**

* 18 facility schools monitored this past school year.
* 17% of these schools had a corrective action plan from the previous year, 66% of schools corrected their compliance issues.
* Presentation with additional details was shared with the board.

**Board Dialogue** - **Continued discussion of issues related to IEPs/Facilities/CHRP waivers**

**AI at IEP meetings, Specialized Day School:**

* Judy and Wendy are working with the BHA and CDHS to clarify language. The Board will be updated as the questions regarding the CHRP waivers, and the definitions of SED are clarified or revised.
* Jenna suggests we shouldn’t provide CDE guidance or policies regarding the use of AI, considering it involves multiple legal issues that should be addressed by the school districts, facility schools, or their legal counsel. It is not the role of the Attorney General’s office, Office of Facility Schools, or the Facility Schools Board to provide this type of guidance.
* Discussions on specialized day school safety procedures.

**Facility Schools Team Updates:**

* No updates provided.

**Next Meeting Date – October 10, 2024 (Thursday) Virtual Only**

Co-Chair Steven Ramirez adjourns the meeting.