2024-2025 Alternate Education Campus: Renewal File for 2026 AEC SPF

Purpose:

To collect data associated with the Alternative Education Campus (AEC) renewal application process.
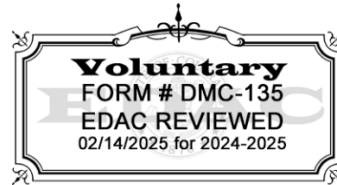
Dependencies:

There are no dependencies for the AEC renewal file.

Record Expectation:

Districts are expected to submit a record for each student who was reported in the Student October collection for the current year.

File Notes:

- New changes from 2023-2024 are emphasized with yellow shading.
- *Indicates primary key
- **Indicates required field
- **Zero fill all non-applicable data fields**
- A header row is required for .csv and .xlsx files

Voluntary
FORM # DMC-135
EDAC REVIEWED
02/14/2025 for 2024-2025

Data Field List:

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Example(s)	Remarks
AEC_SEQUENCE_ID	7	5	11	2	A2	1234567	*Not updateable – Value Generated from Student Interchange*
DISTRICT CODE	4	12	15	3	B2	0000	*Not updateable – Value Generated from Student Interchange*

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Example(s)	Remarks
SCHOOL CODE	4	16	19	4	C2	0000	*Not updateable – Value Generated from Student Interchange*
SASID	10	20	29	5	D2	1234567890	*Not updateable – Value Generated from Student Interchange*
LAST_NAME_STUDENT	30	30	59	6	E2	Valid name	*Not updateable – Value Generated from Student Interchange*
MIDDLE_NAME_STUDENT	30	60	89	7	F2	Valid name or NMN	*Not updateable – Value Generated from Student Interchange*
FIRST_NAME_STUDENT	30	90	119	8	G2	Valid name	*Not updateable – Value Generated from Student Interchange*
GENDER_STUDENT	2	120	121	9	H2	01,02	*Not updateable – Value Generated from Student Interchange*
BIRTH_DATE_STUDENT	8	122	129	10	I2	12312008, 08152000	*Not updateable – Value Generated from Student Interchange*
**ACADEMIC_YEAR_OF_ENTRY	4	130	133	11	J2	2017, 2018	
ANTICIPATED YEAR OF GRADUATION	4	134	137	12	K2	2017	*Not updateable – Value Generated from Student Interchange*
**HABITUALLY TRUANT	1	138	138	13	L2	0,1	
**JUSTIFIED EXPULSION	1	139	139	14	M2	0,1	
**OTHER HIGH RISK	1	140	140	15	N2	0,1	
TOTAL CREDITS EARNED AT TIME OF ENTRY	10	141	150	16	O2	15.50, 8.875	Null values allowed
CORE CREDITS EARNED AT TIME OF ENTRY	10	151	160	17	P2	15.50, 8.875	Null values allowed
TOTAL CREDITS REQUIRED TO GRADUATE	10	161	170	18	Q2	20, 21.5	Null values allowed
CORE CREDITS REQUIRED TO GRADUATE	10	171	180	19	R2	20, 21.5	Null values allowed
HIGH-RISK: CDE PRE-SCREENED	1	181	181	20	S2	0,1	CDE Generated Value

Data Field Descriptions:

AEC Sequence ID

A unique code assigned to each student. This value is pre-filled based on Student Interchange data and provided for reference. *This field is non-updateable. Do not change these values.*

District Code

A unique code assigned to a district or BOCES by CDE. Refer to School District/BOCES Code table. Refer to the "District/BOCES Codes" worksheet posted on the [Data Pipeline Website](#) for a listing of districts and BOCES codes. This value is pre-filled based on Student Interchange data and provided for reference.

School Code

A unique code assigned by CDE to a school building. Refer to "School Building Codes" posted on the [Data Pipeline Website](#) for a listing of school codes. This value is pre-filled based on Student Interchange data and provided for reference.

Student's State ID (SASID)

A **unique** ten digit number must be assigned to each student by CDE. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

Student's Last Name

The name borne in common by members of a family. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

Student's Middle Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

Student's First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

Student's Gender

An individual's sex. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

Code	Description
01	**Female** – identified as female (including a transgender student who identifies exclusively as female)
02	**Male** – identifies as male (including a transgender student who identifies exclusively as male)
03	**Nonbinary** – does not identify as male or female. Nonbinary does not refer to a transgender student who identifies exclusively as either male or female

Academic Year of Entry

The year a student entered the school (four digits, 2015-2016 school year would be 2016). This field is used to determine if a student is Over Age & Under Credit.

Anticipated Year of Graduation

Student's Anticipated Year of Graduation as determined by CDE. This value is pre-filled based on Student Interchange data. Data is provided here for reference. *This field is non-updateable. Do not change these values.*

Habitually Truant

Student has four excused or unexcused absences from public school in any one month or ten excused or unexcused absences from public school during any school year. Absences due to suspension or expulsion of a student are considered absences.

Code	Description
0	Not Habitually Truant
1	Habitually Truant

Justified Expulsion

Student who has engaged in behavior that would justify expulsion.

Code	Description
0	Not Justified Expulsion
1	Justified Expulsion

Other High Risk

- Student falls into one or more of the following categories:
- Drugs or alcohol: Student has a documented history of personal drug or alcohol use or has parents or guardians with documented dependencies on drugs or alcohol.
- Gang Involvement: Student has documented history of personal street gang involvement or has immediate family members with documented histories of street gang involvement.
- Child abuse or neglect: Student has documented history of child abuse or neglect.
- Parent in prison: Student has parents or guardians in prison or on parole or probation.
- Loss of parent or sibling: Student has experienced the loss of a parent or sibling.
- Domestic violence: Student has documented history of domestic violence in the immediate family.
- Repeat suspension: Student has documented history of repeated school suspensions.
- Pregnant or parenting: Student is under the age of twenty years and is a parent or pregnant woman.
- Mental or behavioral health issue: Student has a documented history of a mental or behavioral health issue.
- Ward of court: Student is a ward of the court.
- Foster care: Student is involved in the foster care system.
- Experienced significant trauma: Student has experienced significant trauma.

Code	Description
0	Not Other High Risk

Code	Description
1	Other High Risk

Total Credits Earned at Time of Entry

The total credits earned at year of entry into the AEC. This field is used to determine if a student is Over Age and Under Credit. If data is entered in this field, data must also be entered in Total Credits Required to Graduate.

Core Credits Earned at Time of Entry

The core credits earned at year of entry into the AEC. This field is used to determine if a student is Over Age and Under Credit. If data is entered in this field, data must also be entered in Core Credits Required to Graduate.

Total Credits Required To Graduate

The total number of credits the school/district requires for graduation. This field is used to determine if a student is Over Age and Under Credit.

Core Credits Required to Graduate

The total number of credits the school/district requires for graduation. This field is used to determine if a student is Over Age and Under Credit.

High-Risk: CDE Pre-Screened

Student falls into one or more CDE-populated categories: IEP, Committed, Detained, Dropout, Expelled, Migrant, Homeless. This value is pre-filled based on Student Interchange data and provided for reference.

Code	Description
0	Not CDE Pre-Screened
1	CDE Pre-Screened

Document Changes:

Date	Description of Change	Reason for Change	Element(s) Affected
8/31/2017	Document Created		
12/5/2017	Filled out field definitions		
3/2/2018	Layout and headers updated	Updated to match file download	
10/19/2021	Layout and headers updated	Updated to match file download	
2/24/2025	Document Accessibility	Digital accessibility legislation	File heading structure and table headings