

# 2023-2024 Staff Interchange -Staff Evaluation



Changes from 2022-2023 are highlighted in **yellow**.

## Purpose:

The purpose of the Staff Interchange – Evaluation Data file is to capture and verify the final evaluation ratings of licensed staff employed at the district for the currently selected school year.

## Dependencies:

Each staff has been assigned an Educator Identifier (EDID) and updated through the Educator Identification System (EDIS). Each EDID reported in the Evaluation Data File also has a record in the Staff Profile file.

## Record Expectation:

In the Staff Interchange- Evaluation Data file, the LEA should submit 1 record per staff per LEA for all licensed staff employed and evaluated in the selected school year.

## Use Summary: (Fields from this file are used in the following CDE Collections which require LEA/AU effort):

[Staff Evaluation Snapshot](#)

 indicates primary key

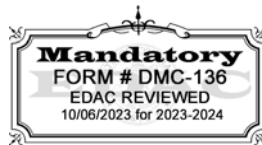
## Field List:

\*Indicates required field.

NOTE: ZERO-FILL ALL NON-APPLICABLE FIELDS

A header row is required

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Example(s)	Remarks
School District/BOCES Code*	4	1	4	1	A2	1111	
EDID*	8	5	12	2	B2	12345678	Must match in EDIS
Staff's First Name*	30	13	42	3	C2	valid name	First name must match in EDIS
Staff's Last Name*	30	43	72	4	D2	valid name	Last Name must match in EDIS
Staff's Gender*	2	73	74	5	E2	01	Remains 01-Female or 02-Male Gender must match in EDIS

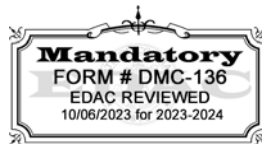


# 2023-2024 Staff Interchange -Staff Evaluation



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Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Example(s)	Remarks
Staff's Date of Birth*	8	75	82	6	F2	01011980	MMDDYYYY Format <i>DOB must match in EDIS</i>
Job Classification Code*	3	83	85	7	G2	105	Valid Job Code
School Code*	4	86	89	8	H2	0000	Valid School Code
Probationary Status*	2	90	91	9	I2	01	Required For staff that are required to be evaluated ( <b>Use code 01, 02, or 03</b> ) For staff that are not required to be evaluated, ( <b>Use 00</b> )
Highly Effective Process*	2	92	93	10	J2	00	00-No, did not use Highly Effective Process or 01-Yes, used Highly Effective Process
Teacher Overall Performance Evaluation Rating*	2	94	95	11	K2	02	Required for all teachers, librarians, and interventionists; job class codes 201, 202, 206, 216, 222 and 223
Teacher Quality Standard 1: Know Content*	2	96	97	12	L2	02	Required for all teachers, librarians, and interventionists; job class codes 201, 202, 206, 216, 222 and 223
Teacher Quality Standard 2: Establish Environment*	2	98	99	13	M2	02	Required for all teachers, librarians, and interventionists; job class codes 201, 202, 206, 216, 222 and 223
Teacher Quality Standard 3: Facilitate Learning*	2	100	101	14	N2	02	Required for all teachers, librarians, and interventionists; job class codes 201, 202, 206, 216, 222 and 223
Teacher Quality Standard 4: Professionalism*	2	102	103	15	O2	02	Required for all teachers, librarians, and interventionists; job class codes 201, 202, 206, 216, 222 and 223
Teacher Measures of Student Learning*	2	104	105	16	P2	02	Required for all teachers, librarians, and interventionists; job class codes 201, 202, 206, 216, 222 and 223

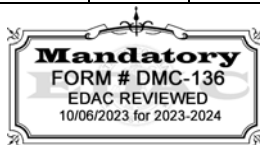


# 2023-2024 Staff Interchange -Staff Evaluation



Changes from 2022-2023 are highlighted in yellow.

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Example(s)	Remarks
Special Services Provider (SSP) Overall Performance Evaluation Rating*	2	104	105	17	Q2	02	Required for all Special Services Providers (SSPs); job class codes 211, 231, 233, 234, 235, 236, 237, 238, and 242
Special Services Provider (SSP) Quality Standard 1: Professional Expertise*	2	106	107	18	R2	02	Required for all Special Services Providers (SSPs); job class codes 211, 231, 233, 234, 235, 236, 237, 238, and 242
Special Services Provider (SSP) Quality Standard 2: Learning Environment*	2	108	109	19	S2	02	Required for all Special Services Providers (SSPs); job class codes 211, 231, 233, 234, 235, 236, 237, 238, and 242
Special Services Provider (SSP) Quality Standard 3: High Quality Delivery*	2	110	111	20	T2	02	Required for all Special Services Providers (SSPs); job class codes 211, 231, 233, 234, 235, 236, 237, 238, and 242
Special Services Provider (SSP) Quality Standard 4: Professionalism*	2	112	113	21	U2	02	Required for all Special Services Providers (SSPs); job class codes 211, 231, 233, 234, 235, 236, 237, 238, and 242
Special Services Provider (SSP) Measures of Student Outcomes*	2	114	115	22	V2	02	Required for all Special Services Providers (SSPs); job class codes 211, 231, 233, 234, 235, 236, 237, 238, and 242
Principal Overall Performance Evaluation Rating*	2	116	117	23	W2	02	Required for all principals and assistant principals; job class codes 105 & 106
Principal Quality Standard 1: Strategy*	2	118	119	24	X2	02	Required for all principals and assistant principals; job class codes 105 & 106
Principal Quality Standard 2: Culture*	2	120	121	25	Y2	02	Required for all principals and assistant principals; job class codes 105 & 106
Principal Quality Standard 3: Instruction*	2	122	123	26	Z2	02	Required for all principals and assistant principals; job class codes 105 & 106
Principal Quality Standard 4: Professionalism*	2	124	125	27	AA2	02	Required for all principals and assistant principals; job class codes 105 & 106
Principal Measures of Student Learning*	2	126	127	28	AB2	02	Required for all principals and asst. principals, job class codes 105, 106



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## Field Descriptions:

**School District/BOCES Code** - A unique code assigned by CDE. Refer to School District/BOCES Code table at [http://www.cde.state.co.us/datapipeline/org\\_orgcodes](http://www.cde.state.co.us/datapipeline/org_orgcodes).

**EDID** – An eight (8) digit numeric field containing the 8 digit value assigned by CDE for the Educator.

**Staff's First Name** – A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

**Staff's Last Name** – The name borne in common by member of a family.

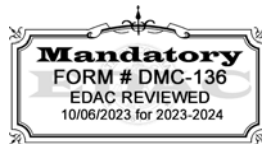
**Staff's Gender** – An individual's sex.

Code	Description
01	Female – identifies as female (including a transgender student/staff who identifies exclusively as female).
02	Male – identifies as male (including a transgender student/staff who identifies exclusively as male).
03	Nonbinary - does not identify exclusively as male or female. Nonbinary does not refer to a transgender student/staff who identifies exclusively as either male or female

**Staff's Date of Birth** - The month, day, and year on which an individual was born. Formatted as MMDDYYYY

**Job Classification Code** - The position held during the time of the evaluation reported.

PRINCIPALS			
Job Code	Job Code Name	Job Description	Staff
105	Principal	Performs the highest level of executive management functions in an individual school, a group of schools or units of a school system. Responsibilities include the administration of instructional programs, extracurricular programs, community relations, operation of the school plant and the coordination of staff and student activities.	Special Education Assignment Flag = 0
106	Assistant/Deputy/ Associate Principal	Performs high-level executive management functions in an individual school, group of schools or units of a school system. Primary duties include but are not limited to: (1) supervising student behavior; (2) handling specific assigned duties related to school management; (3) continuing curriculum and staff	Special Education Assignment Flag = 0

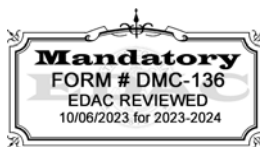


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		development; (4) working cooperatively with professional staff; and (5) providing leadership in the instructional program.	
TEACHERS			
Job Code	Job Code Name	Job Description	Staff
201	Teacher, Regular	Provides learning experiences and care to students during a particular time or in a given discipline.	Special Education Assignment Flag = 0
202	Teacher, Special Education	Provides learning experiences and care to special education students during a particular time or in a given discipline.	Special Education Assignment Flag = 1
206	Teacher, Title I	Provides enriched learning experiences and care to at risk students during a particular time or in a given discipline.	Special Education Assignment Flag = 0
SPECIAL SERVICE PROVIDERS			
Job Code	Job Code Name	Job Description	Staff
211	Counselor	Guides individuals, families, groups, and communities by assisting them in problem-solving, decision-making, discovering meaning, and articulating goals related to personal, educational, and career development.	Special Education Assignment Flag = 0 or 1
216	Librarian/Media Consultant	Develops plans for and manage the use of teaching and learning resources, including the maintenance of equipment, content material, and services.	Special Education Assignment Flag = 0 or 1
222	Reading Interventionist	Teachers who conduct assessments and provide consultative or direct services (interventions and instruction) in the area of reading to meet the individual needs of students through the use of evidence-based practices to improve reading achievement.	Special Education Assignment Flag = 0 or 1
223	Math Interventionist	Teachers who conduct assessments and provide consultative or direct services (interventions and instruction) in the area of mathematics to meet the individual needs of students through the use of evidence-based practices to improve mathematics achievement.	Special Education Assignment Flag = 0 or 1
231	Audiologist	Provide services including: 1) identification of individuals with hearing loss; 2) determination of the range, nature, and degree of hearing loss, including referral for medical or other professional attention; 3) provision of habilitating activities such as language habilitation, auditory training, speech reading (lip reading), hearing evaluation, and speech conservation; 4) creation and administration of programs for prevention of hearing loss; 5) counseling and guidance of students, parent/guardians, and teachers regarding hearing loss; and 6) determination of an individual's need for group and individual amplification, selecting and fitting an appropriate aid, and evaluating the effectiveness of amplification.	Special Education Assignment Flag = 0 or 1
233	School Nurse, Registered Nurse	Directs school health services and provides nursing services for students and who is licensed and properly endorsed in accordance with State Law.	Special Education Assignment Flag = 0 or 1



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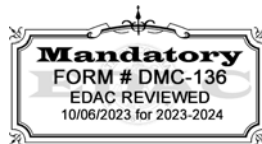
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<b>234</b>	<b>Occupational Therapist</b>	Provides services that address the functional needs of an individual relating to self-help skills, adaptive behavior and play, and sensory, motor, and postural development. These services are designed to improve the individual's functional ability to perform tasks in the home, school, and community settings and include: 1) identification assessment and intervention; 2) adaptation of the environment, and selection, design, and fabrication of assistive and orthodontic devices to facilitate the development of functional skills, and 3) prevention or minimization of the impact of initial or future impairment, delay in development, or loss of functional ability.	Special Education Assignment Flag = 0 or 1
<b>235</b>	<b>Physical Therapist</b>	Performs activities including physical methods of treatment and rehabilitation without the use of drugs or surgery.	Special Education Assignment Flag = 0 or 1
<b>236</b>	<b>Psychologist</b>	Evaluates and analyzes students' behavior by measuring and interpreting their intellectual, emotional, and social development, and diagnosing their educational and personal problems.	Special Education Assignment Flag = 0 or 1
<b>237</b>	<b>Social Worker</b>	Provides social services for clients who may be individuals, families, groups, community organizations, or society in general. Social workers help individuals increase their capacities for problem solving and coping, and help obtain needed resources, facilitate interactions between individuals and their environments, make organizations responsible to individuals, and influence social policies.	Special Education Assignment Flag = 0 or 1
<b>238</b>	<b>Speech-Language Pathologist</b>	Diagnoses specific speech or language impairments and provides speech language services for the habilitation or prevention of communicative impairments and provides counseling and guidance to parents, children/students, and teachers, regarding speech and language development.	Special Education Assignment Flag = 0 or 1
<b>242</b>	<b>School Orientation and Mobility Specialist</b>	A professional who specializes in teaching travel skills to visually impaired persons, including the use of canes, dog guides, or sophisticated electronic travel aids, as well as the sighted guide technique.	Special Education Assignment Flag = 1

**School Code** -A unique code assigned by CDE to a school building. Refer to School Building Code Table at: [http://www.cde.state.co.us/datapipeline/org\\_orgcodes](http://www.cde.state.co.us/datapipeline/org_orgcodes). Note: for staff serving the district, use code '9980' for District Wide.

**Probationary Status** -The probationary status of the educator as defined in district/BOCES policy. The local policy should be compliant with Senate Bill 10-191. (Note: Required for all teachers, and special services providers (SSPs); job class codes 201, 202, 206, 216, 222, 223, 211, 231, 231, 233, 234, 235, 236, 237, 238, and 242).

Code	Description
<b>00</b>	<b>N/A – to use for staff for whom probationary/non-probationary status does not apply use for staff that are not required to be evaluated, (i.e., Job class codes equal to Principals 105, 106 or for staff with evaluation waivers)</b>



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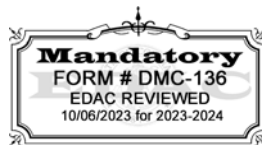
Code	Description
<b>01</b>	<b>Probationary</b> – to use for teachers that do not have non-probationary status as outlined in the Teacher Employment, Compensations, and Dismissal Act of 1990 (TECDA) and SB 191 and for SSPs that do not have non-probationary status as outlined in SB 191.
<b>02</b>	<b>Non-Probationary</b> – to use for teachers that have earned non-probationary status as outlined in TECDA and SB 191 and for SSPs that have earned non-probationary status as outlined in SB 191.
<b>03</b>	<b>Other</b> - per local policy, a teacher, or SSP that does not have a pathway to earn non-probationary status (e.g., a charter school employee, a BOCES teacher that does not have funding guaranteed for more than one year).

**Highly Effective Process** – Indicates whether the educator was evaluated using the Highly Effective Process, in lieu of the standard evaluation process. No indicates the educator was evaluated using the standard evaluation process. Yes, indicates the educator was evaluated using the Highly Effective Process.

Code	Description
<b>00</b>	<b>No, did not use the Highly Effective Process</b>
<b>01</b>	<b>Yes, used the Highly Effective Process</b>

**Teacher Overall Performance Evaluation Rating** - The final evaluation rating provided in the teacher’s written evaluation report from the current academic school year (2022-2023). This is required for job class codes 201, 202, 206 (Teachers), 216 (Librarian) and 222, 223 (Interventionists).

Code	Description
<b>00</b>	<b>N/A</b> –for staff who are not teachers, librarians or interventionists, <b>OR for staff with evaluation waivers</b>
<b>11</b>	<b>Highly Effective</b> , or the equivalent, where applicable (e.g., if the district assigns a rating of “highly satisfactory” or “exemplary”)
<b>12</b>	<b>Effective</b> , or the equivalent, if the district uses a different term (e.g., “satisfactory” or “proficient”)
<b>13</b>	<b>Partially Effective</b> , or the equivalent, where applicable (e.g., “progressing”, “approaching satisfactory”)
<b>14</b>	<b>Ineffective</b> , or the equivalent, if the district uses a different term (e.g. “unsatisfactory”)
<b>05</b>	<b>Not Yet Evaluated</b> – for newly hired teachers in the last 6 weeks of the school year who have not yet been formally evaluated.
<b>06</b>	<b>Evaluation of teacher was not conducted</b> – for a reason other than that the teacher is new. (This code should be used for educators that should have received a rating but could not for a reason such as going on medical leave. Note that usage of this code should be very limited and over-use will cause an error.)
<b>07</b>	<b>No Score</b> – an evaluation was previously conducted, but during the course of a review, grievance, or appeal process (e.g., in the case of an ineffective rating), the district determined that an educator’s rating was not accurate. Additionally, there is not sufficient data to assign the original rating or to change the rating. Thus, the teacher receives a “No Score”.





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**Teacher Quality Standard 1: Know Content** – The final rating on teacher quality standard 1 from the current academic school year (2022-2023). This is required for job class codes 201, 202, 206 (Teachers), 216 (Librarian) and 222, 223 (Interventionists)

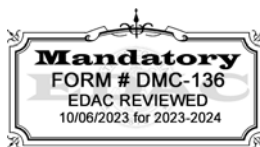
Code	Description
00	N/A - Use for staff who are not teachers OR if a code 05, 06, or 07 score was assigned for the overall rating OR staff with evaluation waivers
11	Exemplary, or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)
12	Accomplished, or the equivalent, where applicable (e.g., advanced)
13	Proficient, or the equivalent, where applicable (e.g., effective)
14	Partially Proficient, or the equivalent, where applicable (e.g., partially effective, developing)
15	Basic, or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Teacher Quality Standard 2: Establish Environment** – The final rating on teacher quality standard 2 from the current academic school year (2022-2023). This is required for job class codes 201, 202, 206 (Teachers), 216 (Librarian) and 222, 223 (Interventionists).

Code	Description
00	N/A - Use for staff who are not teachers OR if a code 05, 06, or 07 score was assigned for the overall rating OR staff with evaluation waivers
11	Exemplary, or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)
12	Accomplished, or the equivalent, where applicable (e.g., advanced)
13	Proficient, or the equivalent, where applicable (e.g., effective)
14	Partially Proficient, or the equivalent, where applicable (e.g., partially effective, developing)
15	Basic, or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Teacher Quality Standard 3: Facilitate Learning** – The final rating on teacher quality standard 3 from the current academic school year (2022-2023). This is required for job class codes 201, 202, 206 (Teachers), 216 (Librarian) and 222, 223 (Interventionists).

Code	Description
00	N/A - Use for staff who are not teachers OR if a code 05, 06, or 07 score was assigned for the overall rating OR staff with evaluation waivers
11	Exemplary, or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)
12	Accomplished, or the equivalent, where applicable (e.g., advanced)
13	Proficient, or the equivalent, where applicable (e.g., effective)
14	Partially Proficient, or the equivalent, where applicable (e.g., partially effective, developing)
15	Basic, or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)





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**Teacher Quality Standard 4: Professionalism** – The final rating on teacher quality standard 4 from the current academic school year (2022-2023). This is required for job class codes 201, 202, 206 (Teachers), 216 (Librarian) and 222, 223 (Interventionists).

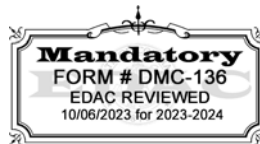
Code	Description
00	N/A - Use for staff who are not teachers OR if a code 05, 06, or 07 score was assigned for the overall rating OR staff with evaluation waivers
11	Exemplary, or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)
12	Accomplished, or the equivalent, where applicable (e.g., advanced)
13	Proficient, or the equivalent, where applicable (e.g., effective)
14	Partially Proficient, or the equivalent, where applicable (e.g., partially effective, developing)
15	Basic, or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Teacher Measures of Student Learning** –The final rating on student learning outcomes from the current academic school year (2022-2023). This is required for job class codes 201, 202, 206 (Teachers), 216 (Librarian) and 222, 223 (Interventionists).

Code	Description
00	N/A staff with evaluation waivers
01	More than Expected
02	Expected
03	Less than Expected
04	Much Less than Expected

**Special Services Provider (SSP) Overall Performance Evaluation Rating** - The final evaluation rating provided in the SSP’s written evaluation report from the current academic school year (2022-2023). This is required for all Special Services Providers (SSPs); job class codes (211, 231, 233, 234, 235, 236, 237, 238, and 242).

Code	Description
00	N/A – to use for staff who are not SSPs (Job class codes not equal to 211, 231, 233, 234, 235, 236, 237, 238, or 242), OR staff with evaluation waivers
11	Highly Effective, or the equivalent, where applicable (e.g., if the district assigns a rating of “highly satisfactory” or “exemplary”)
12	Effective, or the equivalent, if the district uses a different term (e.g., “satisfactory” or “proficient”)
13	Partially Effective, or the equivalent, where applicable (e.g., “progressing”, “approaching satisfactory”)
14	Ineffective, or the equivalent, if the district uses a different term (e.g. “unsatisfactory”)
05	Not Yet Evaluated –for newly hired SSPs in the last 6 weeks of the school year who have not yet been formally evaluated.



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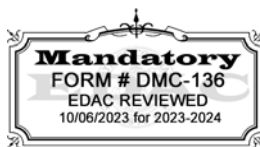
Code	Description
06	<b>Evaluation of SSP was not conducted</b> – for a reason other than that the SSP is new. (This code should be used for educators that should have received a rating but could not for a reason such as going on medical leave. Note that usage of this code should be very limited and over-use will cause an error.)
07	<b>No Score</b> – an evaluation was previously conducted, but during the course of a review, grievance, or appeal process (e.g., in the case of an ineffective rating), the district determined that an educator’s rating was not accurate. Additionally, there is not sufficient data to assign the original rating or to change the rating. Thus, the SSP receives a “No Score”.

**Special Services Provider (SSP) Quality Standard 1: Professional Expertise** – The final rating on SSP quality standard 1 from the current academic school year (2022-2023). This is required for all Special Services Providers (SSPs); job class codes (211, 231, 233, 234, 235, 236, 237, 238, and 242). This field can be zero-filled for contracted staff.

Code	Description
00	<b>N/A</b> - Use for staff who are not SSPs (Job class codes not equal to 211, 231, 233, 234, 235, 236, 237, 238, or 242) OR if a code 05, 06, or 07 score was assigned for the overall rating <b>OR staff with evaluation waivers</b>
11	<b>Exemplary</b> , or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)
12	<b>Accomplished</b> , or the equivalent, where applicable (e.g., advanced)
13	<b>Proficient</b> , or the equivalent, where applicable (e.g., effective)
14	<b>Partially Proficient</b> , or the equivalent, where applicable (e.g., partially effective, developing)
15	<b>Basic</b> , or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Special Services Provider (SSP) Quality Standard 2: Learning Environment** – The final rating on SSP quality standard 2 from the current academic school year (2022-2023). This is required for all Special Services Providers (SSPs); job class codes (211, 231, 233, 234, 235, 236, 237, 238, and 242). This field can be zero-filled for contracted staff.

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12	<b>Accomplished</b> , or the equivalent, where applicable (e.g., advanced)
13	<b>Proficient</b> , or the equivalent, where applicable (e.g., effective)
14	<b>Partially Proficient</b> , or the equivalent, where applicable (e.g., partially effective, developing)



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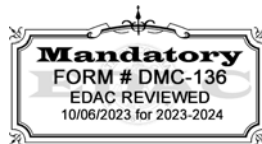
Code	Description
15	Basic, or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Special Services Provider (SSP) Quality Standard 3: High Quality Delivery** – The final rating on SSP quality standard 3 from the current academic school year (2022-2023). This is required for all Special Services Providers (SSPs); job class codes (211, 231, 233, 234, 235, 236, 237, 238, and 242). This field can be zero-filled for contracted staff.

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15	<b>Basic</b> , or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Special Services Provider (SSP) Quality Standard 4: Professionalism** – The final rating on SSP quality standard 4 from the current academic school year (2022-2023). This is required for all Special Services Providers (SSPs); job class codes (211, 231, 233, 234, 235, 236, 237, 238, and 242). This field can be zero-filled for contracted staff.

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12	<b>Accomplished</b> , or the equivalent, where applicable (e.g., advanced)
13	<b>Proficient</b> , or the equivalent, where applicable (e.g., effective)
14	<b>Partially Proficient</b> , or the equivalent, where applicable (e.g., partially effective, developing)
15	<b>Basic</b> , or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)



# 2023-2024 Staff Interchange -Staff Evaluation



Changes from 2022-2023 are highlighted in yellow.

**Special Services Provider (SSP) Measures of Student Outcomes** –The final rating on student outcomes from the current academic school year (2022-2023). This is required for all Special Services Providers (SSPs); job class codes (211, 231, 233, 234, 235, 236, 237, 238, and 242). This field can be zero-filled for contracted staff.

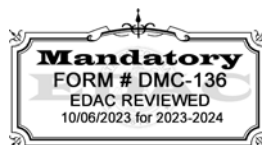
Code	Description
00	N/A OR staff with evaluation waivers
01	More than Expected
02	Expected
03	Less than Expected
04	Much Less than Expected

**Principal Overall Performance Evaluation Rating** - The final evaluation rating provided in the principal’s written evaluation report from the current academic school year (2022-2023). This is required for all principals and assistant principals, job class codes 105 and 106.

Code	Description
00	N/A – to use for staff who are not principals or assistant principals (job class codes not equal to 105 or 106) OR staff with evaluation waivers
11	Highly Effective, or the equivalent, where applicable (e.g., if the district assigns a rating of “highly satisfactory” or “exemplary”)
12	Effective, or the equivalent, if the district uses a different term (e.g., “satisfactory” or “proficient”)
13	Partially Effective, or the equivalent, where applicable (e.g., “progressing”, “approaching satisfactory”)
14	Ineffective, or the equivalent, if the district uses a different term (e.g. “unsatisfactory”)
05	Not Yet Evaluated – for newly hired principal/assistant principal in the last 6 weeks of the school year who have not yet been formally evaluated
06	Evaluation of principal/assistant principal was not conducted – for a reason other than that the principal is new. (This code should be used for educators that should have received a rating but could not for a reason such as going on medical leave. Note that usage of this code should be very limited and over-use will cause an error.)

**Principal Quality Standard 1: Strategy** – The final rating on principal quality standard 1 from the current academic school year (2022-2023). This is required for all principals and assistant principals, job class codes 105 and 106.

Code	Description
00	N/A - Use for staff who are not principals or assistant principals (job class codes not equal to 105 or 106) OR if a code 05 or 06 score was assigned for the overall rating OR staff with evaluation waivers
11	Exemplary, or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)



# 2023-2024 Staff Interchange -Staff Evaluation



Changes from 2022-2023 are highlighted in **yellow**.

Code	Description
12	<b>Accomplished</b> , or the equivalent, where applicable (e.g., advanced)
13	<b>Proficient</b> , or the equivalent, where applicable (e.g., effective)
14	<b>Partially Proficient</b> , or the equivalent, where applicable (e.g., partially effective, developing)
15	<b>Basic</b> , or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

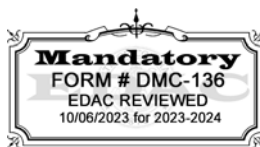
**Principal Quality Standard 2: Culture** – The final rating on principal quality standard 2 from the current academic school year (2022-2023). This is required for all principals and assistant principals, job class codes 105 and 106.

Code	Description
00	<b>N/A</b> - Use for staff who are not principals or assistant principals (job class codes not equal to 105 or 106) OR if a code 05 or 06 score was assigned for the overall rating <b>OR staff with evaluation waivers</b>
11	<b>Exemplary</b> , or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)
12	<b>Accomplished</b> , or the equivalent, where applicable (e.g., advanced)
13	<b>Proficient</b> , or the equivalent, where applicable (e.g., effective)
14	<b>Partially Proficient</b> , or the equivalent, where applicable (e.g., partially effective, developing)
15	<b>Basic</b> , or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Principal Quality Standard 3: Instruction** – The final rating on principal quality standard 3 from the current academic school year (2022-2023). This is required for all principals and assistant principals, job class codes 105 and 106.

Code	Description
00	<b>N/A</b> - Use for staff who are not principals or assistant principals (job class codes not equal to 105 or 106) OR if a code 05 or 06 score was assigned for the overall rating <b>OR staff with evaluation waivers</b>
11	<b>Exemplary</b> , or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)
12	<b>Accomplished</b> , or the equivalent, where applicable (e.g., advanced)
13	<b>Proficient</b> , or the equivalent, where applicable (e.g., effective)
14	<b>Partially Proficient</b> , or the equivalent, where applicable (e.g., partially effective, developing)
15	<b>Basic</b> , or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Principal Quality Standard 4: Professionalism** – The final rating on principal quality standard 4 from the current academic school year (2022-2023). This is required for all principals and assistant principals, job class codes 105 and 106.



# 2023-2024 Staff Interchange -Staff Evaluation



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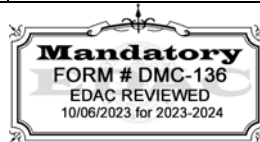
Code	Description
00	N/A - Use for staff who are not principals or assistant principals (job class codes not equal to 105 or 106) OR if a code 05 or 06 score was assigned for the overall rating <b>OR staff with evaluation waivers</b>
11	<b>Exemplary</b> , or the equivalent, where applicable (e.g., distinguished, highly effective, the highest rating)
12	<b>Accomplished</b> , or the equivalent, where applicable (e.g., advanced)
13	<b>Proficient</b> , or the equivalent, where applicable (e.g., effective)
14	<b>Partially Proficient</b> , or the equivalent, where applicable (e.g., partially effective, developing)
15	<b>Basic</b> , or the equivalent, where applicable (e.g., ineffective, unsatisfactory, the lowest rating)

**Principal Measures of Student Learning** –The final rating on student learning outcomes from the current academic school year (2022-2023). This is required for all principals and assistant principals, job class codes 105 and 106.

Code	Description
00	N/A <b>OR staff with evaluation waivers</b>
01	More than Expected
02	Expected
03	Less than Expected
04	<b>Much Less than Expected</b>

## Document Changes:

Date	Description of Change	Reason for Change	Element(s) Affected
11-27-2023	Removed valid code	Removed from the evaluation matrix	Teacher Measures of Student Learning
11-27-2023	Removed valid code	Removed from the evaluation matrix	Special Services Provider (SSP) Measures of Student Outcomes
11-27-2023	Removed valid code	Removed from the evaluation matrix	Principal Measures of Student Learning



# 2023-2024 Staff Interchange -Staff Evaluation



Changes from 2022-2023 are highlighted in yellow.

Date	Description of Change	Reason for Change	Element(s) Affected
9-27-2023	Added School Code	Staff Assignment no longer part of snapshot	School Code
9-27-2023	Added Probationary Status	Moved from Staff Profile file	Probationary Status
9-27-2023	Added Highly Effective Process	New data element for evaluation process	New data element
10-30-2022	New Interchange file	New Collection	New Collection

