

**Concurrent Enrollment Advisory Board
Meeting Minutes**

Date: April 23, 2020

Time: 1:00-4:00pm

Location:

Online via Zoom

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P	Kim Maxwell	P	Mark Thompson
P	Chico Garcia	P	Violeta Apodaca
P	Danny Martinez	P	Andy Tucker
P	Diana Zakhem	P	Sarah Heath
P	David Vetter	P	Susan Clough
A	Jenise Rosa Pickens	P	Tammy Ward
P	Bobby Pace	P	Dahl Gehle
P	Sheri Bryant		

Carl Einhaus, Mary Anne Hunter, Michelle Romero

Welcome, Roll Call & Minutes Approval

-Meeting called to order at 1:00pm.

-Kim moved to pass minutes. Sarah seconded. Unanimous ayes.

New Member Welcome

-New member, Violeta Apodaca, was asked to introduce herself and give a brief bio. Current members also introduced themselves to her.

Jeff London: CE implementation discussion from college faculty perspectives

-Jeff London, interim chair of CO Faculty Council (CFAC), shared testimonials from college faculty on some of their concerns with Concurrent Enrollment (CE) implementation across the state. For example, HS administration pressuring CE instructors or changing CE grades on HS transcripts, inadequate monitoring of CE courses at the HS, making pre-requisites the same for HS CE courses and those at a college campus, same instructor qualifications. Jeff shared that overall, CFAC is excited about the program, wants the program to succeed and grow. At the same time, they would like to see some effort on quality control on the implementation of the program at the ground level.

- Tammy Ward responded that CCCS colleges meet the requirements of same pre-requisites and instructor qualifications. Also shared that while same grades are not required in statute, it has been the practice and expectation. Due to COVID-19, this practice/expectation has been more flexible.
- Bobby Pace shared his experience of managing the implementation of CE at CCA and agreed with Tammy's response, including the monitoring of HS CE courses by the college. Believes there may be individual issues but from a systemic point of view, most institutions want CE courses to be representative of those on campus.
- Mary Perez agreed with previous statements. Her district closely partners with local institutions on the qualifications of their HS instructors.
- Andy Tucker shared details on the CE Expansion Grant – a major initiative to expand qualified CE instructors at the HS level.
- Tammy asked Jeff about instructor of record concerns brought up at CFAC. Jeff provided an example of a 4-year university faculty member who collaborated with a HS instructor of record at the beginning but communication stopped and the instruction lagged and in the end, the faculty member was disappointed in the outcome. The category of instructor of record appears to be a loophole. Why create this new category? Tammy confirmed that CCCS colleges do not have this category and follow HLC requirements.
- Description of instructor of record: A college faculty connects with a non-CE qualified HS teacher and checks in on them but the HS teacher teaches the class and credit is awarded but the instruction is not majority coming from a qualified instructor.
- Wayne (attendee), the concern is: Is there consistent, adequate supervision of HS CE instructors by college faculty statewide? Do we need a policy from DHE or CCHE on CE to address these issues?
- Carl Einhaus thanked Jeff and Wayne for sharing faculty concerns as the faculty voice is rarely heard at CEAB. Carl recommended the CEAB provide guidance and include best practice language on these topics. Said there is no clean definition of instructor of record and HLC has no current guidance but since it has started to come up in other states as well, they are looking to provide guidance. Regarding same grades, CDE and DHE have provided guidance based on the COVID-19 impact.
- Jeff recommended highlighting schools that do CE well. Provides an example for other programs to learn from.
- Carl suggested CFAC possibly providing guidance on hiring CE instructors to colleges, not CEAB.
- Wayne liked the idea of various organizations collaborating. Suggests CEAB welcome more college faculty input to learn about what's happening in the classroom.
- Tammy recognized that CEAB is an advisory board and its role is not to monitor partnerships between colleges and universities.
- Sarah Heath made motion to reflect on the discussion and bring it to CEAB summer retreat for further conversation. Andy seconded. Unanimous ayes.
- Jeff thanked CEAB members for willingness to listen.

Melissa Bloom: CE Legislation Update

-Melissa Bloom, CDE Sr. Policy Associate, provided a presentation on the legislative process. The passage of legislation this session will be impacted by COVID-19 with bills containing any fiscal note will likely not move forward or will be amended to remove fiscal note.

- Multiple CEAB members thanked Melissa for her easy and clear overview.



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COVID-19 Updates from CDE, CDHE, CCCS

-Carl shared the collaborative process of hearing from the field concerns from COVID-19 and working with CDE to provide guidance on multiple topics, such as: college admission, weighted grades, transfer credit, NCAA eligibility, P/F grades, INC/no credit, etc. Joint FAQs posted online at: <http://www.cde.state.co.us/postsecondary/concurrentenrollment>

-SAT to be rescheduled for the fall. CDE working with College Board to find a school day test date. There exists some flexibility to admit 20% of students without national assessment. CDHE is working on test-optional policy for a specific period for admission decisions.

-Tammy shared CCCS will be offering all students S/U option ten days after grades post. Trying to get students through successfully.

-Carl: College Decision Day (May 1) will pivot to College Decision Season to give students more time to make decision knowing a lot of factors going on. A college education is still important, even more during these times.

CDE Updates – Michelle Romero

- **SB 19-176 – CE Expansion & Innovation Grant Program Update**
Michelle provided a snapshot of expanded 19-20 grantee information, including IHE partner(s) and proposals summaries. Over 90% of proposals requested grad tuition for HS teachers to become qualified to teach CE courses. Initial estimate of the number of teachers to become qualified as a result of grant funding was approximately 120 but budget revisions have already come in due to COVID impact so that number may decrease. While the grant performance period ends on 11/30/2020, CDE is to provide guidance soon to find out if the period may be extended.

20-21 CE grant is currently paused. Awaiting status of state budget.
- **SB 19-176 – CE Website Update**
Based on COVID impact to CDE web team, the CE website launch will not launch in the spring as initially anticipated but will meet the July 1 statutory date. Michelle showcased a short video on program options that will be an element on the website. Members shared positive reviews of the video. Violeta Apodaca recommended offering these videos in Spanish. Michelle responded that will be an option, not initially but later on.
- **Cooperative Agreement**
Michelle pointed out a responsibility of CEAB is to advise and assist LEPs and IHEs in preparing cooperative agreements (C.R.S. 22-35-107(6)(b)). Currently, the sample cooperative agreement posted on the CDE CE website is from 2019. Michelle recommended a sub-committee or the full board to stay on top of reviewing this document and updating when needed.
- **ASCENT– Mary Anne Hunter**
-May 1, 2020 is deadline for Intent to Participate (ITP) submission. Due to COVID-19, there may be a delay of notification of ASCENT slots.



CDHE Updates – Carl Einhaus

- **Concurrent Enrollment Annual Report Update**

Due to COVID-19, the annual report has been delayed. Working with CDE to finalize the report in the coming months. Preliminary data continues to show the program is successful.

Previous discussions follow up

- **Sharing out from attending any conferences**

None.

- **Sub-committee: CEAB Operations Procedure Manual**

Tammy recommended moving the review of the CEAB Operations Procedure Manual to the summer planning retreat.

Public Input

Action Plan and Next Steps

- CEAB Summer Planning Retreat date will be decided via email.

Next meeting:

- Date: **August 6, 2020**
- Location **Aims CC**

Meeting Adjourned: 3:15pm