READ Act Teacher Training Collection

Training Pathway Option	CDE-Approved form of Evidence of Completion
Pathway Option 1: Holds a state of Colorado endorsement as a Reading Teacher or Reading Specialist	Teachers who hold a state of Colorado endorsement as a Reading Teacher or Reading Specialist will have the READ Act designation automatically added to their teaching license.
Pathway Option 2: Teachers may take and pass an alternative assessment authorized by the State Board aligned to the expectations of this section (ETS Praxis Teaching Reading: Elementary 5205)	ETS Praxis Teaching Reading: Elementary 5205 score report, demonstrating a passing score of 159 or higher.
Pathway Option 3: Passed a CDE-approved undergraduate or graduate reading course and passed the end of course assessment of learning	CDE-approved certificate of approval/completion for a course that has been reviewed and approved by CDE to meet the READ Act teacher training requirements. Certificates from CDE or college prep programs must include a CDE stamp of approval.
Pathway Option 4: Passed a CDE-approved course appropriate for licensure renewal and passed the end of course assessment	*It has been determined that the course appropriate for license renewal as written in the READ Act Rule is a redundant policy and is only available for courses that have been previously approved.*
Pathway Option 5: Successfully completed a CDE-provided reading training designed to meet this training requirement and passed the end of course assessment of learning	**Synchronous Virtual Face-to-Face CDE Training:** Keys to Beginning Reading CDE certificate of completion. **Asynchronous CDE K-12 Online Training:** Building a Strong Foundation: Developing Early Literacy Skills certificate of completion. (Original version) *-or-* Building a Strong Foundation for Lifelong Literacy certificate of completion. (2024 updated version)

Training Pathway Option (cont.)	CDE-Approved form of Evidence of Completion
Pathway Option 6: Passed a CDE-approved district or BOCES reading course	District or BOCES certificate of completion that includes CDE course stamp of approval.
Pathway Option 7: Successfully completed a training program included on the department's advisory list of professional development programs and passed the end of course assessment of learning	District or BOCES certificate of completion that includes CDE course stamp of approval. -or- **For LETRS 3rd edition**, the following documentation is needed to demonstrate that the teacher has met the READ Act teacher training requirement: ☐ Copy of the LETRS issued certificate of completion for each unit 1-8 (8 certificates) and ☐ Uploaded copy of the LETRS assessment transcript/score report that includes both the pre-test and post-test scores for volumes 1 & 2. (Screenshots will not be accepted) **For The Reading Teacher's Top Ten Tools: Instruction that Makes a Difference** the following documentation is needed to demonstrate that the teacher has met the READ Act teacher training requirement: ☐ A certificate of completion from Deborah Glaser that includes documentation that the teacher has completed the full course (minimum of 45 hours) and passed the end of course assessment (score included on certificate of completion). **For CORE Elementary Reading Academy + Language Conventions & Writing Fundamentals course** the following documentation is needed to demonstrate that the teacher has met the READ Act teacher training requirement: ☐ A certificate of completion from CORE that includes documentation that the teacher has completed the full course (minimum of 45 hours) and is signed by the vendor.
For any pathway in which Evidence of Completion has already been uploaded to COOL.	PDF of educator's CDE COOL License with READ Act or READ Act Teacher designation listed and Designation Met date.

READ Act Administrator Training Collection

Training Pathway Option	CDE-Approved form of Evidence of Completion
Pathway Options 1 and 2:	*At this time, these pathways are not active or developed and therefore are not considered current options for completing the READ Act Administrator Training.*
Pathway Option 3: Successfully completed either the 20 hour or 5 hour CDE-provided training designed to meet this training requirement Note: *A K-3 principal or administrator who has previously completed the 45 hour CDE-approved evidence-based training in teaching reading for teachers should request access to theb5-hour course option.*	**Asynchronous CDE K-3 Principal/Administrator Online Training:** 20-hour course: Building a Strong Foundation for Lifelong Literacy for Principals/Administrators certificate of completion. -or- 5-hour course: Building a Strong Foundation for Lifelong Literacy for Principals/Administrators certificate of completion.
Pathway Option 4: Successful completion of a district/BOCES provided training approved by the CDE. K-3 principals or administrators should check with their district or BOCES whether this option is available to them.	District or BOCES certificate of completion that includes CDE course stamp of approval.
Pathway Option 5: Successful completion of a training program included on the CDE Advisory List of Professional Development that has been designed to meet the training requirements.	**AIM Institute for Learning and Research** ☐ Copy of vendor-issued certificate of completion with confirmed end of course assessment score of 80% or higher. **CORE Reading Fundamentals Leader Institute** ☐ Copy of vendor-issued certificate of completion with confirmed end of course assessment score of 90% or higher.

Submitting Evidence of Completion to the Colorado Department of Education

Educators, principals, and administrators should first apply for their respective READ designation via the Colorado Online Licensing (COOL) system, where they will be prompted to upload the CDE-approved evidence of completion documentation. This system syncs overnight with CDE data systems to validate the individual's training so that districts/BOCES do not have to submit evidence of completion of the trainings for all staff year after year.

There are some unique circumstances in which an individual may be unable to submit their EOC to the COOL system. In this situation, the district/BOCES is then required to provide EOC to the CDE using our Manual Review request. This process is reserved for districts/BOCES who employee staff members who are both required to take either training and who are unable to utilize COOL for uploading their EOC due to license conflicts. The Manual Review Request replaces the former Non-Licensed submission process through Syncplicity, and Syncplicity is no longer used to collect EOC.

☐ Individuals who took the READ Teacher Training who do not have <u>any</u> type of license in COOL to add the respective designation. For individuals without any type of license in COOL, the district/BOCES will need to report them on the READ Training Export report <u>and</u> their EOC of the training should be submitted through the CDE Manual Review request.

☐ The READ Act-Administrator designation is reserved for individuals holding a principal or administrator license, a principal authorization, an emergency authorization with either a principal or administrator endorsement or an interim authorization with either endorsement. These indivdudals should add their READ Admin Designation in COOL.

☐ Individuals who the district/BOCES required to take the READ Administrator Training, but whom of which **do not** have the licenses listed above, will not be able to add the READ Administrator designation in COOL. To receive credit for completion of the training and to eliminate the need to be reported in future years, these individuals should be reported by the district/BOCES as having completed the READ Administrator training on the READ Training Export report <u>and</u> the districe should initiate a CDE Manual Review request to submit their EOC of the training.

Evidence of Completion Submission Guidelines

Any EOC that is submitted to the CDE must be accompanied by the respective individual's name and information being reported on the READ Training Export Report during the collection window. The CDE will cross reference the data inputted on the READ Training Export Report with the EOC submitted through the Manual Review Request. Whenever submitting EOC to the CDE, please name the files using the following naming conventions before uploading to our systems:

Last_First_EOC (Example for Sue Smith: Smith_Sue_EOC)

For individuals who have multiple EOC files under the same name, please combine them into one merged PDF before submitting.