**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Wednesday, October 16, 2024- 1:00pm-3:30pm |
| **Location:** | The Hythe, Vail, CO |

**Capital Construction Assistance Board Members:**

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| Wendy Wyman – Chair | Jody Hovde | Lara Vincent |
| Kevin Haas – Vice Chair | Matt Samelson | Mark Wilsey |
| Alan Ford | Wade Turner | George Welsh |

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| I. | **Call to Order:** Meeting called to order by Wendy Wyman at 1:03pm |
| II. | **Roll Call:**  Members Present: Alan Ford, Kevin Haas, Jody Hovde, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy Wyman  Absent: Matt Samelson  Guests: Joe Peters, Attorney General’s Office, Jared Bynum, Emma Bliesener, Outdoor Equity Coalition |
| III. | **Approve Agenda:**  Motion moved: Jody Hovde *Approve agenda with changes suggested.*  Second by: George Welsh  All for: Alan Ford, Kevin Haas, Jody Hovde, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy Wyman  Absent: Matt Samelson  All opposed: None  Motion passed |
| IV. | **Approve Minutes:** September 19, 2024  Motion moved: Kevin Haas - *Approve Minutes as revised.*  Second by: Wade Turner  All for: Alan Ford, Kevin Haas, Jody Hovde, Wade Turner, Lara Vincent, George Welsh, Mark Wilsey, Wendy Wyman  Absent: Matt Samelson  All opposed: None  Motion passed |
| V. | **Board Report:**  Nothing to report |
| VI. | **Staff Report:**   * Andy attended the National Council on School Facilities conference and gave a summary of the event. * The FY25-26 Grant Round announcement is live on the BEST website. The intent to apply window is open until December 15th. Potential applicants must notify BEST if they intend to apply for a FY25-26 BEST Grant. * Andy shared some upcoming ribbon cutting and groundbreaking ceremonies. * The CCAB was given several project updates from across the state. |
| VII. | **Discussion Items:**   1. Board Training with Attorney General’s Office:    * Joe Peters with the AG’s office provided training to the CCAB on open meetings, open records, conflict of interest as well as best practices. 2. Legislative Updates and Discussions    * Colorado Outdoor Equity Grant Program: Jared Bynum from the Outdoor Equity Coalition presented to the CCAB on the outdoor equity legislative initiative and how that may affect the BEST program.    * HB24-1448 and the State Facility Incentive Grant: CDE’s Schools of Choice Unit was officially awarded the grant. To qualify HB24-1448 increased revenue to Charter School Capital Construction Program with a transfer from the Capital Construction Assistance Fund annually.    * Brandon and Andy will now serve on the grant’s “Core Team” providing oversight and guidance on how funds are spent. 3. Review of Priorities from August Retreat    * Staff Evaluation Criteria: Meg reviewed with the CCAB the progress made by staff on the evaluation criteria and ranking system. The CCAB provided feedback. |
| VIII. | **Future Meetings:**   * December - CCAB would like to hold this meeting in Colorado Springs during the CASB conference. More details will be announced once finalized. * January 16, 2025 – Virtual |
| IX. | **Public Comment:**  None |
| X. | **Adjourn:** Meeting Adjourned by Wendy Wyman at 3:23pm |