**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, August 15, 2024- 9:00am-4:30pm |
| **Location:** | Mapleton Public Schools 7350 N. Broadway, Denver, CO 80221 |

**Capital Construction Assistance Board Members:**

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| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh  |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 9:03am |
| II. | **Roll Call:** Members Present: Kevin Haas, Vaishali McCarthy, Wade Turner, Michael Wailes, George Welsh, Wendy Wyman, Jane CrislerAbsent: Matt Samelson, Lara VincentGuests: Cindy DeGroen, State Demographers Office |
| III. | **Approve Agenda:**Motion moved: Michael Wailes- *Approve agenda with changes suggested.*Second by: George WelshAll for: Kevin Haas, Vaishali McCarthy, Wade Turner, , Michael Wailes, George Welsh, Wendy Wyman, Jane CrislerAbsent: Matt Samelson, Lara VincentAll opposed: NoneMotion passed |
| IV. | **Approve Minutes: July 18, 2024**Motion moved: Vaishali McCarthy - *Approve Minutes as revised.*Second by: Wendy WymanAll for: Kevin Haas, Vaishali McCarthy, Wade Turner, , Michael Wailes, George Welsh, Wendy Wyman, Jane CrislerAbsent: Matt Samelson, Lara VincentAll opposed: NoneMotion passed |
| V. | **Board Report:** Wendy Wyman: Thanked the staff for organizing the benefactor presentations at the July meeting. She found them interesting and helpful.  |
| VI. | **Staff Report:*** Upcoming Ribbon cutting ceremony Friday, August 16th at Chavez Huerta Preparatory Academy, Pueblo, CO.
* Upcoming Groundbreaking ceremony on Friday, August 16th for Cañon City High School, Cañon City, CO.
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| VII. | **Discussion Items:**1. Presentations/discussions with State Demographer representative:
	* Cindy DeGroen from the State Demographers office presented to the CCAB on Colorado population numbers and trends. The board discussed and asked questions.
2. BEST and Facility Insight Updates:
	* Andy reviewed BEST talking points, numbers and trends.
	* Dustin presented on current facility insights updates.
3. Lesson Learned from FY25 Grant Cycle:
	* Staff reviewed survey responses from the last grant cycle.
	* The CCAB offered suggestions on and discussed process improvement.
	* Meg gave an overview of staff observations from the grant cycle.
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|  | **Action Items:**1. Approve FY25-26 Timeline:

Motion moved: George Welsh – *I move to approve proposed timeline as presented.*Second by: Kevin HaasAll for: Kevin Haas, Vaishali McCarthy, Wade Turner, Michael Wailes, George Welsh, Wendy Wyman, Jane CrislerAbsent: Matt Samelson, Lara VincentAll opposed: NoneMotion passed |
| VIII. | **Future Meetings:** * September 19, 2024 – Microsoft Teams
* October 17, 2024 – CASBO Vail, October 16th
* November 21, 2024 – Microsoft Teams
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| IX. | **Public Comment:** None |
| X. | **Adjourn:** Meeting Adjourned by Jane Crisler at 4:24pm |