**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, August 15, 2024- 9:00am-4:30pm |
| **Location:** | Mapleton Public Schools  7350 N. Broadway, Denver, CO 80221 |

**Capital Construction Assistance Board Members:**

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| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 9:03am |
| II. | **Roll Call:**  Members Present: Kevin Haas, Vaishali McCarthy, Wade Turner, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler  Absent: Matt Samelson, Lara Vincent  Guests: Cindy DeGroen, State Demographers Office |
| III. | **Approve Agenda:**  Motion moved: Michael Wailes- *Approve agenda with changes suggested.*  Second by: George Welsh  All for: Kevin Haas, Vaishali McCarthy, Wade Turner, , Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler  Absent: Matt Samelson, Lara Vincent  All opposed: None  Motion passed |
| IV. | **Approve Minutes: July 18, 2024**  Motion moved: Vaishali McCarthy - *Approve Minutes as revised.*  Second by: Wendy Wyman  All for: Kevin Haas, Vaishali McCarthy, Wade Turner, , Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler  Absent: Matt Samelson, Lara Vincent  All opposed: None  Motion passed |
| V. | **Board Report:**  Wendy Wyman: Thanked the staff for organizing the benefactor presentations at the July meeting. She found them interesting and helpful. |
| VI. | **Staff Report:**   * Upcoming Ribbon cutting ceremony Friday, August 16th at Chavez Huerta Preparatory Academy, Pueblo, CO. * Upcoming Groundbreaking ceremony on Friday, August 16th for Cañon City High School, Cañon City, CO. |
| VII. | **Discussion Items:**   1. Presentations/discussions with State Demographer representative:    * Cindy DeGroen from the State Demographers office presented to the CCAB on Colorado population numbers and trends. The board discussed and asked questions. 2. BEST and Facility Insight Updates:    * Andy reviewed BEST talking points, numbers and trends.    * Dustin presented on current facility insights updates. 3. Lesson Learned from FY25 Grant Cycle:    * Staff reviewed survey responses from the last grant cycle.    * The CCAB offered suggestions on and discussed process improvement.    * Meg gave an overview of staff observations from the grant cycle. |
|  | **Action Items:**   1. Approve FY25-26 Timeline:   Motion moved: George Welsh – *I move to approve proposed timeline as presented.*  Second by: Kevin Haas  All for: Kevin Haas, Vaishali McCarthy, Wade Turner, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler  Absent: Matt Samelson, Lara Vincent  All opposed: None  Motion passed |
| VIII. | **Future Meetings:**   * September 19, 2024 – Microsoft Teams * October 17, 2024 – CASBO Vail, October 16th * November 21, 2024 – Microsoft Teams |
| IX. | **Public Comment:**  None |
| X. | **Adjourn:** Meeting Adjourned by Jane Crisler at 4:24pm |